

## **West Bengal Tourism Development Corporation Limited**

(A Government of West Bengal undertaking)

### **Office of the General Manager (North)**

**Mainak Tourist Lodge Complex, Mallaguri, Siliguri**

**Memo No.331/XI(76)/GM(North)/WBTDC/2018-19**

**Dated:11.01.19**

### **NOTICE INVITING QUOTATION No:- 9/WBTDC/GM(North) of 2018-19.**

**Name of Work:** - "Topography survey using total station and GPS system associated with RTK survey at different land of Tourism Department in North Bengal (including hills)".

Sealed quotations are hereby invited by the General Manager(North), WBTDC Ltd. from the bonafide outsiders having experience in similar nature of job in Govt. Department for "Topography survey using total station and GPS system associated with RTK survey for different land of Tourism Department in North Bengal (including hills)"

The quotation will be received in the Tender Box kept in the Office of the General Manager (North) WBTDC Ltd. In the specified date & time mentioned below and will be opened by him or in his absence by such other officers as may be empowered by him in person on the same day half an hour after the time of receipt of quotation in presence of quotationers who may choose to attend.

#### **• TERMS & CONDITIONS**

- 1) The acceptance of the quotation is subject to approval of rate by the competent authority, WBTDC Ltd. who does not bind himself to accept the lowest quotation and reserves the right to reject any or all quotations received without assigning any reason.
- 2) Quotation papers in prescribed proforma (Annexure-I & II) will be issued to the eligible applicant.
- 3) All bids must be accompanied by a Bank Draft for Earnest Money of Rs. 10000/- (Rupees ten Thousand only) in the form of Bank Draft in favour of West Bengal Tourism Development Corporation Limited. The Earnest Money deposit of unsuccessful bidders shall be returned back. Tenders not accompanied by Earnest Money or incomplete in any respect will be rejected.
- 4) The Successful quotationer will have to execute a tender agreement in WBF No:- 2911/2911(i)/2911(ii) as applicable purchasing from this office and in proforma along with other documents within 7 (Seven) days from the date of issue of letter of acceptance failing which the quotation will be treated as cancelled.
- 5) The intending bidders/ agencies have to submit the PAN Card, GSTN, PTCC, IT Saral for FY-2017-18, Trade License, Credentials and the earnest money along with their tender as part of **TECHNICAL BID**.
- 6) The rate offered should be on the financial bid duly signed & affixing rubber stamp by the intending agencies in a sealed envelope marked **FINANCIAL BID**.



- 7) Both sealed envelopes (for Technical and Financial bid) should be superscribing "Topography survey using total station and GPS system associated with RTK survey at different land of Tourism Department in North Bengal" are to be submitted concurrently during submission of Tender in a sealed envelope in the drop box kept in the chamber of the General Manager (North) WBTDCL.
- 8) The bidder will offer quoted a uniform rate for topographical survey work at various locations in North Bengal including hill station. The rate should inclusive all taxes prevailing in West Bengal. Payment shall be made on the area actually surveyed as covered by the plan. All equipments and labour including their housing, water supply, sanitation, light, procurement of food, medical aids etc are to be arranged by the agency at his own cost. The cost for transportation of equipments and all other incidental charges as required for conducting survey work shall also have to be borne by the agency without any extra claim from WBTDCL. No extra payment beyond the quoted rate shall be entertained for any type of equipment / instrument necessary / required to complete the survey work. Cutting of bushes / dense vegetation, all type of jungle including making path, if any, etc. shall be deemed included in the rates nothing extra shall be paid. Necessary deduction of taxes will be made at source as per Government rules.
- 9) The survey map shall be prepared based on field data using Total Station. In the event of any landmark or permanent or semi-permanent features such as buildings, road, walkway, well/ borehole, boundary wall, trees with girth, electric pole, water & sewerage line etc falling within the land of survey, the same are to be shown in the maps.
- 10) Carrying out bench mark ( GTS / any other reference bench mark approved by the engineer-in-charge) to site/sites under survey by parallel levelling, establishing bench mark, grid and reference pillars in the field. Description and symbol to be indicated in the legend of the drawing shall be identical as per drawing. The survey shall be conducted with respect to permanent mark with coordinate and available RL within site. Contractor shall carry out spot level surveying at an interval of 10.00metre or less depending upon the site conditions and instructions of the competent authority for contouring the area/areas.
- 11) Two hard copies for key plan / report, longitudinal and cross - section of total stretch wherever applicable should be submitted for approval prior to submission of 6 set of colour hard copy and one set of soft copy in form CD / Pen Drive. In case of any comment, the same shall be resubmitted incorporating comments of Authority, if any. Finally, 6 sets of colour hard copy and one set of soft copy of total area of drawing and report in form of CD / Pen drive shall be submitted.

- 12) The total time to complete whole assignment is 4 weeks from the date of issue of work order. No extension of time for completing the same shall be made owing to any variation made in the works by the orders of the clients, unless the clients in consequences of such variations extends the time allowed to Authority for the completion of the whole works.

Further, detailed information may be had in this office between 12.00 Noon to 4.00 P.M on any working days.

- Last date of application for receiving quotation paper is on **17/01/19 up to 2.00 P.M.**
- Last date of submission of quotation paper is on **21/01/19 up to 2.00 P.M.**

Successful quotation will have to execute a formal agreement on a non-judicial stamp paper of value of no, 50.00 (fifty) only and original documents are to be produced for verification during execution of formal agreement.



**General Manager (North)**

**WBTDCL**

**Memo No.331/XI(76)/GM(North)/WBTDCL/2018-19**

**Dated:11.01.19**

Copy forwarded for kind information:-

- 1) Managing Director, WBTDCL, Salt Lake, Kolkata-91.
- 2) Technical Adviser, WBTDCL, Salt Lake, Kolkata-91.
- 3) Sambaran Chakraborty, IT cell, WBTDCL, Kolkata-91 with request to upload in website.



**General Manager (North)**  
**WBTDCL**